

## LEADER POSITION REQUIREMENTS

- ★ Band Captain(s) may only be held by a Senior member of the band (unless there are no eligible Seniors).
  - ★ Lieutenants and Drum Majors may only be held by a Junior or Senior member of the band (unless there are no eligible Juniors or Seniors).
  - ★ Chaplain may be held by a Sophomore, Junior, or Senior.
  - ★ Section leader positions may be held by a Sophomore, Junior, or Senior (There may or may not be multiple section leaders in a section).
  - ★ Guard Captain positions may only be held by an individual with at least 2 years of prior guard experience (unless there are no other eligible students).
  - ★ The positions of Uniform Officer, Librarian, and Bus Captains may be held by Freshmen, Sophomore, Junior, or Senior.
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## RESPONSIBILITIES OF ALL LEADERS

- ★ Organizational and Logistics
    - Inform sections of rehearsal schedules, changes, etc.
    - Continue to monitor/follow up on absences, tardies, rehearsal technique (a student should never miss a rehearsal/performance without a follow up from a section leader)
    - Communicate concerns, expectations, as well as accomplishments
    - Communicate to all! When issues arise, talk to other leaders, drum majors, staff members, directors, etc. Don't let a small situation turn into something big!
    - Be prepared all the time to have your sections prepared all the time - create opportunities for success both on and off the field.
    - ALWAYS HELP! If someone is doing something, see if you can help. Don't watch things happen!
  - ★ Performances
    - Leaders should ALWAYS be the first one to have music memorized
    - Create opportunities for exceptional performance through sectionals, study time, etc.
    - Continually monitor the progress of your sections. Success is created through good leadership. It is "OUR" failure, not theirs. It is your job to make the people in your section successful performers and band members.
  - ★ The Burden of Service
    - Your job is to lead. Sometimes this will make you unpopular or disliked. You must be willing to accept this burden. Leadership is NOT a popularity contest. You must have the integrity to do and say the right things. Sometimes doing the right thing makes people uncomfortable; but they will appreciate results of genuine excellence. The pursuit of excellence is unrelenting and you will have to fight through people's secret desire to be average. **Everyone can't be great and the minute you accept average, your section will too.**
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## **RESPONSIBILITIES OF EACH LEADER POSITION**

- ★ Band Captain:
  - Helps maintain discipline in the band room, on the field, and at performance venues. Be vocal and jump in to help as needed, even outside of your normal section.
  - Assists the Drum Major(s) in 3rd quarter break supervision at games.
  - Assists Directors in organizational and administrative tasks, like chairs and stands in the band room, straightening up any band area, checking water coolers, etc.
  - Verifies that other officers are meeting their responsibilities.
  - Handle problems (conduct, music, marching, emotional train wrecks, etc.) BEFORE they get out of hand and the Directors have to deal with them!
- ★ Drum Major(s):
  - Acts as field leader(s) of the Marching Band.
  - Assists in the teaching of basic marching fundamentals.
  - Assists in maintaining good discipline in the band. Remember, they look to you for guidance. Be vocal, be active and be involved.
  - Assists directors in organizational and administrative tasks.
  - Assists the Band Captain in 3rd quarter break supervision at games.
  - Assist the director in organizational items, like chairs and stands in the band room, straightening up any band area, checking water coolers, etc.
  - Disseminates information among section leaders.
  - Works closely with band the Band Captain; cooperating with responsibilities which overlap.
  - Assigns all officers and section leaders to band room clean up duties after each band event and follows up to make sure it was done.
- ★ 1st Lieutenant:
  - Responsible for making sure all necessary equipment is in order for each rehearsal & public appearances.
  - Appoint and oversee the loading crew.
  - In charge of maintenance of the band storage facility and all property we use.
- ★ 2nd Lieutenant:
  - Responsible for all attendance taking and record keeping through Charms for rehearsals and performances.
  - Must have a roll to check attendance from at every band rehearsal or event.
  - Assist the uniform officer in checking uniforms after every performance.
- ★ Chaplain
  - Responsible for the overall morale of the ensemble.
  - Assign new members (8th grade marchers and all Freshmen) a mentor.
  - Oversee that mentors are helping, encouraging, and taking care of their mentee.
  - Lead prayer/moments of silence as seen fit by the student leadership and band.

- ★ Color Guard Captain(s):
  - Responsible for the conduct, poise, image, marching, and performance of the guard.
  - Keeps up with guard attendance.
  - In charge of seeing that guard equipment is loaded.
  - In charge of inventory property at all times.
  - Inspect guard members for proper uniform wearing
  - Maintain/keep up with the charts and chips for your section.
  - Make sure your section has all materials (i.e. shoes, flags, weapons, etc.)
  - Run warm-ups with the guard at the beginning of EVERY rehearsal.
- ★ Section Leaders:
  - Responsible for the conduct, poise, image, marching, and musicianship of the section.
  - Inspect for proper uniform wearing and storage of your section after every performance. Turn in a list of infractions to the uniform officer.
  - Make sure your section has all materials (i.e. flip folders, shoes, instruments, etc.) at every rehearsal and performance.
  - Help individuals with their parts.
  - Check off parts for their section when assigned by the directors and turn those into the drum major.
  - Remediation sessions are the responsibility of section leaders and highly encouraged.
  - Assists directors in organizational and administrative tasks, like chairs and stands in the band room, straightening up any band area, checking for trash, etc.
- ★ Uniform Officer:
  - Responsible for issuing and maintaining inventory of all band uniforms.
  - This person works closely with the band directors and the parent uniform officer.
  - Assist the 2nd Lieutenant in checking uniforms after every performance.
  - Assists directors in organizational and administrative tasks, like chairs and stands in the band room, straightening up any band area, checking for trash, etc.
- ★ Librarian:
  - Helps with issuing of music.
  - Handles record keeping that deals with music library.
  - Sees that all music is filed in good order.
- ★ Bus Captains
  - Responsible for helping the directors/chaperones check attendance after each loading of the bus.
  - Report all absences to the directors/chaperones.
  - Supervises cleaning of the bus at end of each trip.
  - Helps directors/chaperones reinforce the bus travel rules and discipline on the bus.

**The above duties are an OVERVIEW and may (probably will!) be changed to accommodate the needs of the ensemble as we go throughout the year!**

## **LEADERSHIP SELECTION PROCESS**

The band directors will review the applications, self-evaluations, objective requirements, and interview all candidates for Band Captain, Drum Major(s), Lieutenants, Chaplain, Color Guard Captain(s), and Section Leaders during class time or after school. Drum Major candidates must also go through a separate audition process.

The band directors have the final say in the selection of the candidates. Failure to abide by their decision is unacceptable. It's okay to be disappointed if you are not chosen, but it is not okay to be rude about it. The directors pick what they feel is the best candidate for the position and for the good of the band.

If a suitable candidate is not yet available, the band directors have the ability to postpone the selection of any officer or section leader position until a later time or leave the position unfilled. The band directors may keep the original applications or require new applications to be submitted in this case.

***FAILURE OF ANY STUDENT TO MEET THE MINIMUM REQUIREMENTS SET FORTH, FAILURE TO TURN IN REQUESTED ITEMS ON TIME, AND/OR HAVING UNEXCUSED ABSENCES FROM LEADERSHIP TRAINING SESSIONS, WILL RESULT IN THE STUDENT BEING REMOVED FROM CONSIDERATION AS A CANDIDATE FOR A LEADERSHIP POSITION.***